

**Councillor Conduct Committee**

Thursday, 5 October 2017 at 6.30 pm  
Room 3, Civic Centre, Silver Street, Enfield,  
EN1 3XA

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Councillors: Claire Stewart (Chair), Glynis Vince (Vice-Chair), Katherine Chibah and Elaine Hayward

Independent Persons: Christine Chamberlain and Sarah Jewell

**AGENDA – PART 1**

**1. WELCOME AND APOLOGIES**

**2. SUBSTITUTIONS**

Any member who wishes to appoint a substitute for this meeting must notify the Monitoring Officer in writing, before the beginning of the meeting, of the intended substitution.

Any notifications received will be reported at the meeting.

**3. DECLARATION OF INTERESTS**

Members are asked to declare any disclosable pecuniary, other pecuniary or non pecuniary interests relating to items on the agenda.

**4. UPDATE ON COMPLAINTS (Pages 1 - 2)**

To receive an update from the Monitoring Officer on complaints currently being considered.

Rolling record attached.

**5. REVIEW OF CODE OF CONDUCT AND COMPLAINTS PROCESSES (Pages 3 - 28)**

To review the existing Councillor Code of Conduct and complaints processes.

Copies of the Code of Conduct, Procedure for Handling Complaints and Procedure for hearing complaints attached.

**6. REVIEW OF MEMBER'S EXPENSES**

To receive a report from the Monitoring Officer containing additional information on member expenses for 2016/17 as requested by members at the meeting held in March 2017.

**7. GIFTS AND HOSPITALITY (Pages 29 - 32)**

To receive a report from the Monitoring Officer containing the additional information on the gifts and hospitality received by members in 2016/17, as requested at the March 2017 meeting.

**8. WORK PROGRAMME 2017/18 (Pages 33 - 34)**

To note the work programme agreed for 2017/18.

**9. MINUTES OF MEETING HELD ON 6 JULY 2017 (Pages 35 - 38)**

To receive and agree the minutes of the meeting held on 6 July 2017 as a correct record.

**10. DATES OF FUTURE MEETINGS**

Members are asked to note the dates agreed for future meetings:

- Thursday 7 December 2017
- Tuesday 6 March 2017

**11. EXCLUSION OF PRESS AND PUBLIC**

To pass a resolution under Section 100A(4) of the Local Government Act 1972 excluding the press and public from the meeting for any items of business moved to part 2 of the agenda on the grounds that they involve the likely disclosure of exempt information as defined in those paragraphs of Part 1 of Schedule 12A to the Act (as amended by the Local Government (Access to Information) (Variation) Order 2006).

There is no part 2 agenda.